

Change of Ownership Notification

We remind you that the liability for the gas supply will only pass to the new occupier if you complete the form in full

New Occupier Details

Company / Customer name	<input type="text"/>		
Contact name	<input type="text"/>		
Billing address	<input type="text"/>		
Telephone	<input type="text"/>	Fax	<input type="text"/>
Email address	<input type="text"/>	Mobile	<input type="text"/>

Previous Occupier Details

Account Code	<input type="text"/>		
Company / Customer name	<input type="text"/>		
Contact name	<input type="text"/>		
Forwarding address	<input type="text"/>		
Telephone	<input type="text"/>	Fax	<input type="text"/>
Email address	<input type="text"/>	Mobile	<input type="text"/>

Transfer Details

MPRN(s) (Meter Point Reference Number)	<input type="text"/>		
Change over date	<input type="text"/>		
Transfer reading(s)	<input type="text"/>	<input type="text"/>	
Additional information	<input type="text"/>		

IMPORTANT: Please attach a copy of an agreement of sale/ lease/ license for these premises showing the effective date of the change of ownership.

To be completed if the new owner is a limited company:-

Company Registration No

To be completed if the new owner is a non-limited company:-

Full Name of Owner of Company

Date of Birth of Owner

Home Address of Owner [including postcode]

Home Telephone

Home Fax

Email address

Mobile

Completed by:-

Signed

Full Name

Date

Position

Once completed please fax back this form to: 020 8202 1728