We remind you that the liability for the energy supply will only pass to the new occupier if you

complete the form in full

New Occupier Details/ (Landlord’s Details if applicable)

Company / Customer name

Contact name

Billing address

Telephone Mobile

Email address

Previous Occupiers/Owners/Landlords/Managing Agents

Account Code

Company / Customer name

Contact name

Forwarding address

Telephone Mobile

Email address

Gas Transfer Details

**(Dual Fuel Customers please fill in both Gas and Power sections)**

MPRN(s)

(Meter Point Reference Number)

Change over date

Transfer reading(s)

Additional information

(Please provide Meter Serial

Number &/or Site address

if MPRN unknown)

Power Transfer Details

MPAN(s)

(Meter Point Administration Number)

Change over date

Transfer reading(s)

Additional information

(Please provide Meter

Number &/or Site address

if MPAN unknown)

AMR – Automated Meter Reading unit

Please complete section below if you have a Corona Energy AMR contract

1. Do you wish to transfer the AMR unit to another MPRN/MPAN? Yes/No

Site Address

(Please attach an additional list

for multiple sites)

MPRN and Serial Number

MPAN and Serial Number

Corona Energy will arrange this for you (cost to transfer\*, plus VAT. Invoice

will be issued once AMR unit has been transferred successfully to the new location)

\* Changes to transfer are as per AMR contract

If you do not wish to transfer the unit, we shall raise an invoice for the remainder of contract

**IMPORTANT:** Please attach a copy of an agreement of sale/ lease/ license for these premises

showing the effective date of the change of ownership.

To be completed if the new owner is a limited company:-

Company Registration No

To be completed if the new owner is a non-limited company:-

Full Name of Owner of Company

Date of Birth of Owner

Home Address of Owner (including

Postcode)

Home Telephone Mobile

Email address

Completed by:-

#### Signed

#### Full Name

#### On behalf of

(Organisation

you represent)

#### Position Date

**Your Contact number**

(If different from above)

Are/Is the site(s) currently consuming gas? **Yes/No**

(Delete as appropriate)

Please attach a relevant Letter of Authority if acting on behalf of any of the parties involved.

Once completed please email back this form to: **COO@coronaenergy.co.uk** or fax to **0870 242 9661**. Please specify in the subject line of your email whether you are a gas, power or dual fuel customer.